

MASTER COPY*For Restricted Circulation only*

SHAKAMBHARI
GROUP
#SteelWithin

SHAKAMBHARI ISPAT & POWER LTD.
(Formerly known as Ess Dee Aluminium Ltd.)

STANDARD OPERATING PROCEDURE

Title: RM/PM Testing			Page No. 1 of 3
SOP No.	Version No.	Effective Date	Next review date
SIPL/QCS/002	00	06.07.2026	05.07.2028

1.0 PURPOSE

- 1.1 To define a procedure for testing of RM (Raw Material) and PM (Packing Material) received in the company.

2.0 SCOPE

- 2.1 This SOP applies to all material which is categorized as RM or PM.

3.0 REFERENCE(S) & ATTACHMENTS

3.1 References

- 3.1.1 In-house

3.2 Attachments

- 3.2.1 Attachment- I : Quality Testing Formats (see List of Formats - QC, Annexure)

4.0 RESPONSIBILITY

- 4.1 **QC Department Head:** To prepare the SOP and its scope.
4.2 **QA Head:** To approve the SOP and to ensure implementation.

5.0 DISTRIBUTION

- 5.1 Quality Assurance
5.2 Quality Control

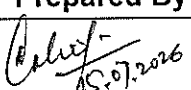
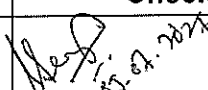
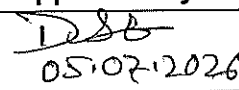
6.0 DEFINITION(S) & ABBREVIATION(S)

6.1 Definitions

- 6.1.1 Nil

6.2 Abbreviations

- 6.2.1 Nil

Prepared By:	Checked By:	Approved By:
 05.07.2026	 05.07.2026	 05.07.2026

MASTER COPY*For Restricted Circulation only*SHAKAMBHARI
GROUP

SteelWithin

SHAKAMBHARI ISPAT & POWER LTD.

(Formerly known as Ess Dee Aluminium Ltd.)

STANDARD OPERATING PROCEDURE

Title: RM/PM Testing			Page No. 2 of 3
SOP No.	Version No.	Effective Date	Next review date
SIPL/QCS/002	00	06.07.2026	05.07.2028

7.0 PROCEDURE**7.1 RM Testing:**

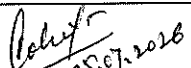
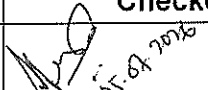
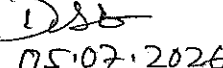
- 7.1.1 Draw samples of the RM as per the sampling plan.
- 7.1.2 Check the material as per the specification and testing formats.
- 7.1.3 Observe the result and compare it with the standard specification. If it falls within the acceptable criteria, pass the material; otherwise reject it.
- 7.1.4 The status label of the material shall be made available by Quality after checking the material.
- 7.1.5 Certain checks are verified only with the vendor's COA.

7.2 PM Testing:

- 7.2.1 Packing material shall be checked as per the sampling plan.

8.0 REVISION HISTORY

Revision No.	00	Effective Date	06.07.2026	CC No.	NA
Details of revision: New SOP					

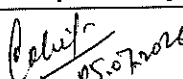
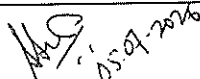
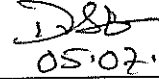
Prepared By:	Checked By:	Approved By:
 05.07.2026	 05.07.2026	 05.07.2026

For Restricted Circulation only

 SHAKAMBHARI GROUP #SteelWithin		SHAKAMBHARI ISPAT & POWER LTD. (Formerly known as Ess Dee Aluminium Ltd.)	
STANDARD OPERATING PROCEDURE			
Title: RM/PM Testing			Page No. 3 of 3
SOP No.	Version No.	Effective Date	Next review date
SIPL/QCS/002	00	06.07.2026	05.07.2028

Attachment- I : List of Formats - QC

Sr. No.	Format No.	Format Description	Type	Size (mm)
1	SIPL/QCS/002/F01/00	RM Inspection Report for ALU-ALU (25/50/60)	Soft Copy	A4
2	SIPL/QCS/002/F02/00	QC Sampled Label	Label	
3	SIPL/QCS/002/F03/00	RM Inspection Report for Strip Foil (40/37.5μ)	Soft Copy	A4
4	SIPL/QCS/002/F04/00	RM Inspection Report for Lid Foil (25μ/4-6 GSM)	Soft Copy	A4
5	SIPL/QCS/002/F05/00	RM Inspection Report for Lid Foil (25μ/6-8 GSM)	Soft Copy	A4
6	SIPL/QCS/002/F06/00	RM Inspection Report for Lid Foil (30μ/6-8 GSM)	Soft Copy	A4
7	SIPL/QCS/002/F07/00	RM Inspection Report for 250μ PVC	Soft Copy	A4
8	SIPL/QCS/002/F08/00	RM Inspection Report for Inks/VMCH	Soft Copy	A4
9	SIPL/QCS/002/F09/00	RM Inspection Report for Solvents	Soft Copy	A4
10	SIPL/QCS/002/F10/00	QC Approved Label	Label	
11	SIPL/QCS/002/F11/00	QC Hold Label	Label	
12	SIPL/QCS/002/F12/00	QC Rejected Label	Label	
13	SIPL/QCS/002/F13/00	RM Inspection Report for Strip Foil (30/37.5μ)	Soft Copy	A4
14	SIPL/QCS/002/F14/00	RM Inspection Report for Lid Foil (20μ/4-6 GSM)	Soft Copy	A4
15	SIPL/QCS/002/F15/00	RM Inspection Report for Lid Foil (20μ/6-8 GSM)	Soft Copy	A4

Prepared By:	Checked By:	Approved By:
 05.07.2026	 05.07.2026	 05.07.2026